

# **NLSIU HOSTEL DISCIPLINARY RULES, 2017**

**NATIONAL LAW SCHOOL OF INDIA UNIVERSITY**



# **NLSIU DISCIPLINARY RULES, 2017**

## **ARRANGEMENT OF CLAUSES**

### **PART I: PRELIMINARY AND DEFINITIONS**

#### **CHAPTER 1: PRELIMINARY**

1. Short title.
2. Extent.
3. Certain instruments not affected by these Rules.
4. Commencement.

#### **CHAPTER 2: DEFINITIONS**

5. Definitions.

### **PART II: COMMITTEES**

#### **CHAPTER 3: ESTABLISHMENT OF COMMITTEES**

6. Establishment of Committees.
7. Constitution of Committees.
8. Observers.
9. Disqualifications.
10. Removal of members.
11. Tenure.

#### **CHAPTER 4: FUNCTIONING OF COMMITTEES**

12. Functions.
13. Decisions.
14. Proceedings.
15. Vacancies etc. to not invalidate proceedings.
16. Quorum.

#### **CHAPTER 5: POWERS OF COMMITTEES**

17. Powers of Conveners.
18. Power to inquire.
19. Power to search.
20. Power to seize.

21. Power to summon.

## **CHAPTER 6: ACCOUNTABILITY MECHANISMS FOR COMMITTEES**

22. Publication of information.

23. Annual report.

24. Confidentiality.

## **PART III: OFFENCES AND PENALTIES**

### **CHAPTER 7: OFFENCES**

25. Actionable offences.

### **CHAPTER 8: PENALTIES**

26. Restriction of penalties.

27. Forms of penalties.

28. Prerequisites for penalties.

29. Show cause notice.

30. Hearing.

31. Order.

32. Quantum of penalties.

33. Appeals.

34. Second appeals.

## **PART IV: MISCELLANEOUS**

35. Protection of acts taken in good faith.

36. Dissolution, liquidation etc.

37. Removal of difficulties.

### **CHAPTER 9: TRANSITIONAL PROVISIONS**

38. Transfer of assets, liabilities etc.

39. Repeal and savings.

## **PART V: SCHEDULE**

### **SCHEDULE**

## PART I: PRELIMINARY AND DEFINITIONS

### CHAPTER 1: PRELIMINARY

1. **Short title.** – These Rules may be called the NLSIU Disciplinary Rules, 2017.
2. **Extent.** – These Rules shall extend to the whole of the NLSIU campus and to any student within and beyond the NLSIU campus.
3. **Certain instruments not affected by these Rules.** – Nothing in these Rules shall affect the provisions of the Principles of Conduct, 2002, the Code to Combat Sexual Harassment, 2002, and any other statutes, rules, regulations et cetera for the time being in force within and beyond the NLSIU campus, except for those explicitly repealed herein.
4. **Commencement.** – These Rules shall come into force immediately upon notification by the Vice-Chancellor.

### CHAPTER 2: DEFINITIONS

5. **Definitions.** – In these Rules, unless the context requires otherwise, –
  - (1) “academic year” shall mean the period of time so notified by NLSIU;
  - (2) “Chief Warden” shall mean the Chief Warden duly appointed by the Vice-Chancellor;
  - (3) “Committee” or “Committees” shall mean either or both of the Committees established under clause 6, as the case may be;
  - (4) “confidential information” shall mean such information of a personal nature, or pertaining to a specific violation of these Rules, or consequent action thereof, or deemed to be confidential by the provisions of these Rules or by the Warden or Chief Warden, or by a Committee with the approval of the Warden or Chief Warden;
  - (5) “curfew” shall mean a time-based deadline imposed by the the Vice-Chancellor, or the Registrar, or the Chief Warden through order or notification, beyond which a certain class of students specified in such order or notification, may not exit or remain beyond the NLSIU campus;
  - (6) “Finance Officer” shall mean the Finance Officer of NLSIU;
  - (7) “grounding” shall mean such restriction of the movement of a student in accordance with the manner generally directed by the Chief Warden through order or notification;

- (8) "Men's Hostel" shall mean any hostel assigned to house male students of NLSIU;
- (9) "NLSIU campus" shall refer to any campus from which NLSIU operates;
- (10) "NLSIU" shall mean the National Law School of India University, established under Karnataka Act No. 22 of 1986.
- (11) "publish" shall mean publication in accordance with the provisions of clause 22;
- (12) "Registrar" shall mean the Registrar of NLSIU, duly appointed under Karnataka Act No. 22 of 1986;
- (13) "residence" shall mean the right to and fact of residence in any hostel assigned to a student of NLSIU for the purposes of campus housing;
- (14) "restricted area" shall mean any part of the NLSIU campus that may be deemed to be restricted for any class of students by the Chief Warden through order or notification;
- (15) "room" shall mean a room that has been duly assigned by the Warden or her or his delegates to any student for the purposes of residence;
- (16) "Rules" shall mean the NLSIU Disciplinary Rules, 2017;
- (17) "student" shall mean any person enrolled in a course offered by NLSIU;
- (18) "Vice-Chancellor" shall mean the Vice-Chancellor of NLSIU, duly appointed under Karnataka Act No. 22 of 1986;
- (19) "Warden" shall, in matters pertaining to the Disciplinary Committee, Women's Hostel, mean the Warden in charge of the Women's Hostel, and in matters pertaining to the Disciplinary Committee, Men's Hostel mean the Warden in charge of Men's Hostel, both duly appointed by the Vice Chancellor;
- (20) "Women's Hostel" shall mean any hostel assigned to house female students of NLSIU;
- (21) "written" or "in writing" shall mean to include any information conveyed in electronic form; and
- (22) where any word or expression is defined in these Rules, such definition shall extend to the grammatical variations and cognate expressions of such word or expression.

## PART II: COMMITTEES

### CHAPTER 3: ESTABLISHMENT OF DISCIPLINARY COMMITTEES

6. **Establishment of Committees.** – The following Committees are hereby established to exercise the powers and discharge the functions assigned to them under these Rules, –
- (1) Disciplinary Committee, Women's Hostel; and
  - (2) Disciplinary Committee, Men's Hostel.
7. **Constitution of Committees.** – The Committees shall consist of the following students who shall be appointed, in consultation with the appropriate Warden, by the Chief Warden, namely –
- (1) One or more Conveners, who are students residing in the Women's Hostel or the Men's Hostel, as the case may be; and
  - (2) No fewer than seven members, who are students residing in the Women's Hostel or the Men's Hostel, as the case may be:
- Provided* that no student shall be appointed to a Committee unless she or he has been a student at NLSIU for at least one academic year:
8. **Observers.** –
- (1) The Chief Warden may, in consultation with the appropriate Warden and Committee may, appoint such other students it considers necessary as observers to that Committee in order to assist in the efficient discharge of its functions under these Rules:  
*Provided* that the remit of the responsibilities of Observers appointed under this clause shall be restricted to administrative contributions, including communication, coordination, et cetera.
  - (2) No student appointed under sub-clause (1) shall be entitled to participate in the proceedings of a Committee or its decisions, nor shall she or he be entitled to seek any information regarding such proceedings or decisions, without the consent of that Committee or the approval of the appropriate Warden or the Chief Warden.
  - (3) The Chief Warden may, in consultation with the appropriate Warden and Committee, remove any student appointed under sub-clause (1) to that Committee, without assigning any reason.

9. **Disqualifications.** – No student shall be appointed to a Committee in any capacity, if she or he –
- (1) has ever been held to have violated the provisions of the Principles of Conduct, 2002, or the Code to Combat Sexual Harassment, 2002; or
  - (2) has, in the opinion of the Chief Warden, ever engaged in conduct unbecoming of a student of NLSIU.
10. **Removal of members.** – Any member or Convener of a Committee may be removed by the Chief Warden, if in her or his opinion, that student –
- (1) has violated these Rules; or
  - (2) has ever engaged in conduct unbecoming of a student of NLSIU:
- Provided* that such member or Convener is given a reasonable opportunity by the Chief Warden to be heard prior to her or his removal.
11. **Tenure.** – Every appointment made under clauses 7 and 8 shall lapse upon the expiry of the academic year in which that appointment was made, unless explicitly terminated at an earlier date by the Chief Warden making appointments under clause 7 for the following academic year.

#### **CHAPTER 4: FUNCTIONING OF COMMITTEES**

12. **Functions.** – The functions of the Committees shall be restricted to –
- (1) assisting the Chief Warden and the appropriate Warden in the maintenance of discipline among students within and beyond the NLSIU campus; and
  - (2) ensuring compliance of students with these Rules, the Principles of Conduct, 2002 and any other statutes, rules, regulations et cetera for the time being in force within and beyond the NLSIU campus; and
13. **Decisions.** – All decisions of the Committees shall be taken by consensus: *Provided* that if no consensus is reached, the decision will be taken by vote, with the senior-most Convener exercising a casting vote:
- Provided* further that if a decision is taken by vote, any dissenting opinion is recorded in writing, by the Committee.
- Explanation.* – For this purposes of this clause alone, the expression “senior-most” shall refer to that student who has been a part of the Committee as Convener or member for the longest period of time.
14. **Proceedings.** – All proceedings of a Committee shall be minuted, which may be called for at any time by the Chief Warden or the Warden:

*Provided* that such records may not be disclosed to any other person without the written authorisation of the Chief Warden or the Warden.

15. **Vacancies etc., not to invalidate proceedings.** – No act or proceeding of a Committee shall be invalid merely by reason of –
- (1) any vacancy in, or any defect in the constitution of, a Committee; or
  - (2) any defect in the appointment of a person acting as a member or Convener of a Committee; or
  - (3) any irregularity in the procedure of a Committee not affecting the merits of the instant case.
16. **Quorum.** – All proceedings of a Committee shall have at least fifty percent of the total membership and one convener of that Committee in attendance.

#### **CHAPTER 5: POWERS OF COMMITTEES**

17. **Powers of Conveners.** – Save as otherwise provided by these Rules, the Conveners shall have powers of general superintendence and direction of the affairs of their respective Committees and may also exercise such other powers of their Committees as may be delegated to her or him by the Warden or Chief Warden.
18. **Power to inquire.** – A Committee shall have the power to inquire into any alleged contravention of these Rules either on its own motion or on –
- (1) receipt of any information from any student, staff, or faculty of NLSIU; or
  - (2) a reference made to it by the Warden or Chief Warden.
19. **Power to search.** – Where a Committee has reason to believe that any student has violated or may violate these Rules, then it may enter and search any room, premises, or property on the NLSIU campus, and may require any student to provide access to such room, premises, or property:

*Provided* that no action may be taken by a Committee under this clause without written authorisation from the Warden or the Chief Warden:

*Provided* further that no action may be taken by a Committee under this clause without at least two members of that Committee participating in each instance of entry and search:

*Provided* further that no room may be searched by a Committee under this clause in the absence of at least one occupant of that room, or if such resident is unavailable. any student acquainted with the occupants of that room:

*Provided* further that under no circumstances will a Committee attempt to search the person of any student.

20. **Power to seize.** – Where a Committee has reason to believe that any student has violated or may violate these Rules, then that Committee may seize any articles, aids, or material from any room or premises on the NLSIU campus which, in the opinion of that Committee, have been designed to facilitate the violation of these Rules:

*Provided* that any seizure made by a Committee under this clause is duly recorded and reported to the Warden or the Chief Warden at the earliest opportunity:

*Provided* further that any seized article, aid, or material seized by a Committee under this clause shall be disposed off in accordance with the directions of the Warden or Chief Warden.

21. **Power to summon.** – A Committee conducting any proceedings under clause 18 shall have the power to summon any student who, in the opinion of that Committee, may be material to such inquiry, and may pose any question it thinks appropriate to such student:

*Provided* that no student summoned under this clause may be compelled to answer any question that will incriminate herself or himself.

#### **CHAPTER 6: ACCOUNTABILITY MECHANISMS FOR COMMITTEES**

22. **Publication of information.** – Each Committee shall maintain a universally accessible repository of electronic information to –

- (1) publish all information that such Committee is obliged to publish under these Rules or any other law in force; and
- (2) provide a copy of all rules, regulations, notifications, schemes, and guidance issued by such Committee including any and all amendments made to these rules, regulations, notifications, schemes, and guidance; and
- (3) provide material information about the functions of such Committee:

*Provided* that no confidential information shall be published or caused to be published by any Committee.

23. **Annual report.** – Each Committee shall submit to the Chief Warden and the Warden, and publish an annual report, within fifteen days prior to the end of the academic year, and such report shall –

- (1) give a true and full account of the performance of the Committee in that academic year, including a review of the Committee's activities in relation to the discharge of its functions; and
- (2) contain an annual statement of accounts, duly certified by the Finance Officer; and
- (3) contain a statement by a Convener of the Committee, in relation to the activities and performance of the Committee; and
- (4) contain a statement on the violations of these Rules detected by the Committee in that academic year and action taken consequently:

*Provided* that all information stated under this sub-clause shall be anonymised to the extent necessary to ensure that no specific instance of violation or consequent action may be identified:

*Provided further* that a comprehensive list of violations, identified violators, and action taken shall be submitted separately to the Warden and the Chief Warden.

**24. Confidentiality.** – The members and Conveners of the Committees shall maintain the secrecy of any confidential information that is obtained or produced in the discharge of its functions under these Rules, unless –

- (1) any provision of these Rules permit or mandate its publication or disclosure; or
- (2) such information is already available through other sources or is in the public domain; or
- (3) such information is in the form of a summary or collection of information, so framed that it is anonymised or otherwise not possible to ascertain from it information relating to any particular person; or
- (4) the disclosure or publication of such information has been directed by the Chief Warden.

### **PART III: OFFENCES AND PENALTIES**

#### **CHAPTER 7: OFFENCES**

**25. Actionable offences.** – A Committee may initiate action in the form provided by these Rules, against any student with regard to –

- (1) violence, inflicted upon any other person within the NLSIU campus, or upon any other student within or beyond the NLSIU campus;

- (2) intimidation, incitement to, or threats of violence, directed against any other person within the NLSIU campus, or upon any other student within or beyond the NLSIU campus;
- (3) damage, wilfully inflicted upon any property belonging to NLSIU, or any other person within the NLSIU campus, or any other student within or beyond the NLSIU campus;
- (4) ragging or bullying in any form, inflicted upon any other student within or beyond campus;
- (5) theft or stealing of any property;
- (6) possession or use of any firearms, daggers, or other dangerous instruments within the NLSIU campus;
- (7) breach of curfew;
- (8) unauthorised occupancy of any room;
- (9) misuse of room, including unauthorised sheltering of persons not assigned to such rooms or sheltering of animals within the hostel premises;
- (10) possession or consumption of alcohol within the NLSIU campus;
- (11) possession or consumption of narcotic drugs or psychotropic substances within the NLSIU campus;
- (12) nuisance caused, whether in a state of inebriation or otherwise, that disturbs general peace and tranquility;
- (13) possession or consumption of tobacco within the NLSIU campus;
- (14) entry into any restricted area;
- (15) gambling, in any form, within the NLSIU campus;
- (16) failure to cooperate with the directions or orders of, or obstruct the actions of the Warden, Chief Warden, or a Committee; or
- (17) any other conduct, which in the opinion of the Warden or the Chief Warden, is not conducive to the maintenance of disciplinary standards within and beyond the NLSIU campus:

*Provided* that a Committee shall not initiate any action under sub-clause (16) of this Clause without the written authorisation of the Warden or Chief Warden.

## **CHAPTER 8: PENALTIES**

26. **Restriction of penalties.** – No penalty may be sought to be imposed by a Committee, except in regard to an offence enumerated in clause 25.

27. **Forms of penalties.** – A Committee may, in accordance with the provisions of this chapter, impose any or all of the following forms of penalties, namely –
- (1) intimation to parents or guardian;
  - (2) monetary fine;
  - (3) grounding;
  - (4) suspension from residence;
  - (5) expulsion from residence; or
  - (6) any other penalty determined by the Warden or the Chief Warden.
28. **Prerequisites for penalties.** – No penalty may be imposed by a Committee without issuing a show cause notice, as provided in clause 29; and conducting a hearing, as provided in clause 30.
29. **Show cause notice.** – A Committee shall issue to any student it intends to penalise, a show cause notice, which –
- (1) shall be in writing; and
  - (2) state the action which the Committee proposes to take; and
  - (3) give causes requiring the proposed action; and
  - (4) describe the effect of the proposed action; and
  - (5) state whether any material exists in support of the show cause notice; and
  - (6) provide the noticee a reasonable period of time, which shall not be less than forty-eight hours, within which the noticee may make representations to the Committee through a hearing as provided in clause 30: \.

*Provided that the contents of such show cause notice shall be confidential.*

30. **Hearing.** – A Committee shall provide to a student an opportunity to make representations regarding the action proposed to be taken regarding any offence enumerated in clause 25:

*Provided that no member of the Committee who was involved in the exercise of any power under chapter 5 in relation to the instant case may participate in the hearing, except in the giving of evidence.*

31. **Orders.** – A Committee may, subsequent to compliance with clauses 29 and 30, and subject to the provisions of clause 32, impose penalties through orders that shall –
- (1) be in writing; and
  - (2) state the reasons; and
  - (3) state the material relied upon in making the order; and
  - (4) state the time when the order may become effective; and

(5) be published, unless particularly barred by the Warden or the Chief Warden.

32. **Quantum of penalties.** – A Committee shall impose penalties in accordance with the provisions of the Schedule:

*Provided* that enhanced penalties which are not in accordance with the Schedule may be imposed by a Committee for repeated violations if thus authorised in writing by the Warden or the Chief Warden:

*Provided* further that the Chief Warden may amend the provisions of the Schedule in a manner she or he deems fit, and such amendment shall be published before a Committee may impose penalties in accordance with such amendment:

*Provided* further that matters not listed in the Schedule may be penalised to the extent deemed appropriate by a Committee, and authorised by the Warden or the Chief Warden:

*Provided* further that nothing in this clause shall affect the inherent power of the Committee to refer any matter to the appropriate authority for action under the Principles of Conduct, 2002 or any other statutes, rules, regulations et cetera for the time being in force within and beyond the NLSIU campus.

33. **Appeals.** – Any order or seizure made by a Committee may be appealed within fifteen days of the date of the order or seizure by the affected student to the Warden, who may, through an order, uphold the impugned order or seizure *in toto*, set it aside, or modify it as she or he sees fit:

*Provided* that all affected parties are provided a reasonable opportunity to be heard before any order is made under this clause.

34. **Second appeals.** – Any order made by the Warden under clause 33, may be appealed within fifteen days of the date of such order by the affected party to the Chief Warden, who may, through an order, uphold the impugned order *in toto*, set it aside, or modify it as she or he sees fit:

*Provided* that all affected parties are provided a reasonable opportunity to be heard before any order is made under this clause.

#### **PART IV: MISCELLANEOUS**

35. **Protection of acts taken in good faith.** – No action shall lie against any person for her or his acts that are done, or intended to be done, in good faith under these Rules.

36. **Dissolution, liquidation etc.** – No body established or constituted under these Rules may be dissolved or liquidated in the absence of an order to that effect made by the Vice-Chancellor, upon the recommendation of the Chief Warden.
37. **Removal of difficulties.** – The Chief Warden may make provisions, which appear to her or him to be necessary, for the removal of any difficulty that may arise in giving effect to these Rules.

#### **CHAPTER 9: TRANSITIONAL PROVISIONS**

38. **Transfer of assets, liabilities, etc.** – All assets, liabilities, and responsibilities of existing student committees, by whatever name called, constituted by the Chief Warden are hereby succeeded to by the Committees established under clause 6: *Provided* that any proceedings pending as on the date of commencement of these Rules shall not be disposed of in accordance with these Rules.
39. **Repeal and savings.** –
- (1) The Hostel Rules and Regulations as issued from time to time, by whatever named called, are hereby repealed; and
  - (2) Nothing in these Rules shall be deemed to limit or otherwise affect the inherent power of the Chief Warden or the Warden to take such action as may be necessary for maintaining disciplinary standards at NLSIU.

## PART V: SCHEDULE

### SCHEDULE

[see clause 32]

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Offence	First Instance	Second Instance	Third Instance
clause 25 (7)	Fine of Rs. 300/- + grounding	Fine of Rs. 500/- + grounding	Fine of Rs. 1000/- + grounding
clause 25 (10)	Fine of Rs. 1000/- + grounding	Fine of Rs. 2000/- + grounding	Fine of Rs. 3000/- + grounding
clause 25 (13)	Fine of Rs. 1000/- + grounding	Fine of Rs. 1000/- + grounding	Fine of Rs. 3000/- + grounding

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## NOTIFICATION

### **CHANGES IN THE HOSTEL REGULATIONS - APPLICABLE FOR THE FIRST YEAR LL.B. STUDENTS *with immediate effect***

- 1) **Uniformity among the Boys Hostel and Girls Hostel relating to the Permission rules for Late Night and Night Out –**
  - a) Online permission application to be submitted which will be forwarded to all the stakeholders – Disciplinary Committees, Wardens and Parents/ Guardians.
  - b) Disciplinary Committee will approve the applications after verification of the details within a time bound manner.
  - c) In case of exigencies Wardens will have the authority to grant permission.
- 2) **Relaxation of 24 hours rule –** All applications for Late Night and Night Out has to be submitted 6 hours prior to the deadline.
- 3) **Curfew timing – 8 pm**
- 4) **Relaxation of the Room Check timings –**
  - a) Room Check timings are being uniformly extended
  - b) Room check timings - 8 pm to 8:30 pm
- 5) **Reporting back to the Disciplinary Committee members after Late Night –**
  - a) No requirement for the students to report back after late night.
  - b) All students will mandatorily enter the entry details (name, ID number and entry time) in the Movement Register maintained by the Security Guards in Gate No. 0/ Gate No. 1.
  - c) Failure to enter the entry details will be a ground for showcase.
  - d) Random checks will be conducted by the Disciplinary Committee/ Wardens of the Movement Register for verification of the details.
  - e) In case of any discrepancy disciplinary proceedings will be initiated with the prior permission of the Warden/ Chief Warden.

**Hostel related issues shall be communicated to Email ID: [nls hostel@nls.ac.in](mailto:nls hostel@nls.ac.in)**

Sd/  
Dr. Yashomati Ghosh,  
Chief Warden  
Associate Professor  
National Law School of  
India University,  
Bangalore

## NOTIFICATION

### **DECLARATION OF “RESTRICTED AREA” *with immediate effect***

- 1) **Declaration of “restricted areas”** – Under Rule 5(14) of the Disciplinary Rules, 2017 the following areas are being declared as “restricted areas” –
  - a) Himalaya hostel to be a restricted area for female students, MPP students and 2nd to 5th year LLB students.
  - b) Cauvery, Ganga and Hoogly hostels to be restricted areas for 1st year students and female students.
  - c) The path leading to senior boys hostels/mess area is a restricted area for female students.
  - d) The area between the mess and Hoogly is a restricted area for 1st year students and female students.

**Hostel related issues shall be communicated to Email ID: [nlshostel@nls.ac.in](mailto:nlshostel@nls.ac.in)**

Sd/  
Dr. Yashomati Ghosh,  
Chief Warden  
Associate Professor  
National Law School of  
India University,  
Bangalore

## **MESS RULES**

### **Timing**

BREAKFAST *	-	7.45 to 8.45 am
LUNCH	-	1.30 to 2.30 pm
TEA	-	4.30 to 5.30 pm
DINNER	-	7.45 to 9.00 pm

\*(Breakfast time for Sundays and holidays will be 8.30 to 10.00 am)

### **General Rules**

1. Students shall not be permitted to take mess utensils and food outside the mess. If found violating this Rule, Fine of Rs.100/- shall be imposed.
2. All food served in the bowl shall be taken once. If more than one bowl is taken it shall be charged as 'extra' and the student should sign up in the Extra Register book.
3. Residents are required to deposit leftover food from their plates in the dustbin provided for the purpose and place their used utensils in the tub/trolley. Leaving used plates at any other place in the mess shall not be permitted.
4. Utensils should not be left on the table after use.
5. Three Registers for extra items shall be maintained, to sign up for extra items. For every extra item taken, the students concerned shall personally make an entry in the student's register for extra items. In case of default, a fine equivalent to 5 times the cost of the extra item taken shall be imposed upon the concerned student.
6. Lunch is optional and should be signed up in the Extra Register. The cost of Lunch shall be determined and notified by the Chief Warden to the Residents from time to time. Until new notification is issued in this regard, lunch shall be charged @ Rs. 35/- per lunch.



7. Anything dropped and spilled food on the tables shall be cleaned by the concerned students themselves. A fine of Rs. 100/- shall be imposed for violation of this rule.
8. Wasting of food and feeding dogs with mess food shall be strictly prohibited. A fine of Rs. 500/- shall be imposed for violation of this Rule.
9. No food can be carried out of the mess, even in one's own utensils, except on medical grounds with the consent of the Mess Staff.
10. The mess bills shall be paid for only to the mess account maintained by the Corporation Band within the last date for payment mentioned, failing which a late fee of Rs.150/- per bill, per student shall be paid.
11. All Guests shall obtain prior permission of the Warden before having food at the mess and the payment must be made in advance. A fine of Rs. 500/- per day shall be imposed for violation of this Rule.
12. Food items served to the Guests shall be charged at the rates notified by the Chief Warden from time to time. Until a new notification is issued in the regard, the rates shall be as follows:  
  
Breakfast 50/- Lunch 50/- snacks 20/- dinner 50/- (Non Veg extra) :
13. For any violation of the other Rules, the amount of fine shall be decided by the Warden and his/her decision shall be final.
14. There shall be no restriction on the quantity in so far as Breakfast, lunch and dinner are concerned. Beverages, snacks, Sweets,

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Fruits, Curds and Non-Vegetarian items shall be in limited quantities as applicable in each case and excess quantities if any, served shall be considered as extras and charged separately at the applicable rates.

#### **RULES REGARDING GENERAL MAINTENANCE OF THE HOSTEL:**

1. It shall be the duty of all residents to conserve energy in the hostels and to switch off Fans, lights and all other electrical appliances when they are not in use. First time violation this rule shall attract disciplinary action. Corridor lights shall be switched off by 1200 hrs. midnight and any person switching the lights on shall also be responsible for switching them off.
2. The inmates of the Hostels are permitted to use electrical and electronic appliances such as music systems, portable play back devises, hair dryers, table lamps, mosquito repellants, coffee makers, computers and laptops. Use of water heating devises such as emersion rods in the rooms is strictly prohibited. Any of violation of this rule shall invite disciplinary action.
3. The prior approval of the Chief Warden/Warden, on the payment of the prescribed fee, shall be obtained for the use of any other appliances not of common use, in the rooms.
4. Cloth lines shall be used only for light clothes. Blankets, heavy bed covers, carpets, jeans etc. shall not be hung on them. Cloths shall be removed from the cloth lines once they are dry.
5. Defacement of the walls of the Hostel rooms, cubicles, driving nails hanging or pasting posters and pictures, writing, drawing pictures on the

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walls, noting telephone numbers and making any kind of mark on the walls etc. are strictly prohibited.

In case of defacement of walls of the rooms, cubicles etc. the cost of repainting and restoration shall be recovered from the persons responsible for such defacement. In addition a fine of Rs. 500/- shall be imposed upon each of the inmates who is responsible for causing such damages.

7. Damage caused to the Hostel Building and property due to the acts of commission and omission of the inmates in general shall be assessed and the cost of repair and restoration shall be equally apportioned and recovered from all the inmates of the concerned Hostel in cases in which it is not possible to fix responsibility on any individual. The inmates shall not be permitted to carry out any repairs in the hostels.

8. Inmates who are found Tampering and damaging the fire extinguishers provided in the Hostels are liable for disciplinary action and the cost of replacement of the damaged equipments shall be recovered from the inmates who are responsible for causing the damages.

#### **Maintenance of cleanliness in the Hostels**

1. It shall be the responsibility of the inmates to maintain the Hostel rooms in neat and hygienic conditions. They shall extend all cooperation to the cleaning and maintenance staff to ensure that there are no cobwebs, un-clean furniture, unclaimed fans and dust accumulated articles.
2. There shall be room checks conducted every Wednesday by Student committee members followed by supervisory checks by the Warden/Chief Warden.

3. Throwing litter, waste materials and liquids from the windows an into the quadrangle, open space etc. has been strictly prohibite and anyone who is found responsible for any such activity shall b liable for disciplinary action.
4. Waste materials collected after sweeping the rooms shall b deposited in the dustbins and it shall not be allowed to remain outside the rooms or in the corridors.
5. Cleaning devises such as brooms, mops and dustpans provided or each floor shall be used by the residents only in that floor and such items shall not be stored in the rooms after use.
6. Hostel Cleanliness Day shall be organized at least once a month and all residents shall put in their efforts to makes the Hostels and the surroundings cleaner and healthier.
7. To facilitate self-regulation, the students' Committee shall have the powers under these Rules, to carryout inspections and to ensure that the Rules are not violated by any one. The Committee shall be empowered to impose spot fines for violations. The amount of fine imposed upon, shall not in each case exceed five hundred rupees.

**General Welfare Committee Charges for Use of Electrical Appliances**

Sl.No.	Appliances	Per month charges
1	Desktop Computer Laptop	Rs. 90/-
2	Laptop	Rs. 55/-
3	Iron, Electric Kettle	Rs. 88/-
4	Music System	Rs. 38/-
5	Water heater	Rs.120/-
6	Refrigerator	Rs. 180/-
7	Table lamp/emergency lamp	Rs. 20/-
8	Bread toaster	Rs. 20/-
9	Cooler	Rs. 160/-

## RULES REGARDING USE OF BATHROOMS & TOILETS

DO's	Don't
Switch off the lights in the bathrooms and toilet after use.	Waste electricity
Flush the toilet after use. In the event of the flush not working, use the bucket provided in every toilet. Ensure that the footrest is also kept clean.	Leave the flush on, allowing wastage of water; Leave the toilet un-flushed/partially flushed.
Close taps and showers tightly after use.	Waste water.
Use only one of the buckets provided in the bathroom (other than your own) at all times. Leave the extra bathroom buckets, if any, outside the bathroom.	Use bathroom buckets for personal purposes such as soaking clothes.
Have your bath within a reasonable time, especially on week days.	Leave your clothes, buckets etc. in the bathroom so that it would appear that the bathroom has been occupied.
Wash the bathroom after clothes are washed.	Wash clothes between 7.30 AM & 10 AM except on holidays.
Clean the bathroom after use, stop strong odors and ensure that the bathroom is cleaned with detergent and disinfectants whenever necessary.	Use eggs and potently smelling agents, Leave hair shampoo sachets, bottles, remains of face packs, shikakai powder, soap wrappers, cotton buds, tissue paper and any other material which will choke the drainages and render the bathrooms unclean and un-hygienic.

Wrap used sanitary napkins and pads in newspapers provided in the bathroom and deposit them off in the dustbin provided in the bathroom.	Flush or leave them in the toilet as they will choke the drains and make the bathrooms un-clean.
Dispose off tissue paper in the dustbin only.	Flush waste paper etc., in the Toilets.
Ensure that the washbasins are free from toothpaste, soap, face pack or waste-materials, after use.	Wash shoes/slippers/clothes in the washbasins.

**RULES REGARDING BRINGING GUESTS INTO THE HOSTEL (FOR OVERNIGHT STAY)**

1. Only father, mother and sisters/brothers of the residents may be permitted to stay overnight at the University Guest House in exceptional circumstances.
2. Permission in writing shall be obtained from the Registrar/Vice Chancellor at least 3 days prior to the date of arrival of the guest.
3. Subject to availability of accommodation, the guest may be permitted to stay for a maximum of 3 days unless the period is extended by an order of the Registrar/Vice Chancellor.
4. The Vice-Chancellor reserves the right to vacate a guest if he/she extends the stay indefinitely without permission of the Registrar/Vice Chancellor.

(6)

The Guests shall be charged per night basis for stay at the guest house as per room tariff notified from time to time by the Vice Chancellor.

#### RULES FOR THE USE OF WASHING MACHINE

1. Washing machine user charges shall be Rs. 40/- per Bucket of clothes. A valid receipt for such payments shall be obtained.

2. Soaps and detergents shall be arranged by the users themselves.

3. The Staff shall neither be responsible for drying the clothes, nor shall take any responsibility for damage to clothes during washing.

4. Staff shall carry the bucket of clothes and after washing handover the same to the student. Students are advised to keep a count on the number of clothes put to washing.

5. No damage shall be caused to the washing machines in any manner.

6. The waiting list or the sequence of allotment of machine to the students in case there are more students waiting, shall be determined by the Hostel staff whose decisions shall be final in such matters.

#### WARDENS

1. Dr. Yashomati Ghosh  
Chief Warden

2. Ms. Priya Misra  
Warden, WHOR

3. Dr. Prashant Deasi  
Warden, MHOR

Email Id: nlshostel@nls.ac.in

Girls Hostel in charge

Mr. K.G Babu

Ph. No.: 9008726837, E-mail: babukg@nls.ac.in

Boys Hostel in charge

Mr. Somashekar Naik

Ph. No.: 9980647710, E-mail: somashekharnaik@nls.ac.in

OTHER IMPORTANT CONTACT NUMBERS:

1. Ms. Malini (University Nurse) for medical aid: Ph. No. 8892885556
2. Security Supervisor: Ph. No. 9535152925
3. Jnanabharathi Police Station Ph. No. 080-22942513
4. Central Fire Service- Ph. No. 080-2251780
5. Sushruta Ambulance-Ph. No. 080-3447666
6. S.K. Hospital Ph. No. 080-23213699
7. Fortis Hospital- 080-23014444
8. NLSIU Ambulance- 8892885556