



NATIONAL LAW SCHOOL OF INDIA UNIVERSITY

Post Bag No. 7201, NAGARBHAVI, BENGALURU - 560 242. (Old Code No. 560 072), INDIA.

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NLSIU-44044/6/2022-PRMT

Date: 09.9.2022

NOTICE INVITING QUOTATIONS

NLSIU has developed a Campus Redevelopment Plan for NLSIU and proposes to implement this plan in phases. In this regard, sealed quotations from reputed Architects /Architectural Firms are invited for the purpose of empanelment on the University's approved list for a period of three (03) years, subject to the terms and conditions enumerated hereunder.

Categories of Work	1. Architectural Design including Structural Engineering and MEP 2. Interior Design 3. Landscape Design
Date of Issue of Tender	09.09.2022
Last Date for Submission	Up to 5.00 PM 21.9.2022
Tender Opening Date	22.09.2022

Background

The National Law School of India, Bangalore ("NLSIU") is a University established under the National Law School of India Act, 1986, imparting legal education. NLSIU was the first National Law University established in India in 1986. The premier law school was set up with a mission to pioneer legal education reforms, and to anchor the transformation of the Indian legal system through research and policy interventions.

NLSIU was established as a complete administrative and academic autonomous University which is housed in the Bengaluru University campus.

NLSIU's sprawling 23-acre campus in Nagarbhavi, Bengaluru, is home to a vibrant student community that includes student associations and events. Students get to engage in moot courts and debates at a competitive level, both domestically and internationally. Equipped with a state-of-the-art library, multiple academic centres, student housing and essential facilities, the University is committed to serve as a breeding ground for future leaders

Terms and Conditions: -

1. The Scope of Services for which tenders are invited from interested Architects/ Architectural Firms are provided in **Annexure 1**, attached herewith.
2. Interested Parties may contact NLS procurement team via email at procurement@nls.ac.in for any clarification.
3. The details of eligibility for empanelment are indicated in **Annexure 2**.
4. Parties may send in their completed applications in the prescribed format as indicated in **Annexure 3**. Along with the completed Application Form, Architects/ Architectural Firms must submit the documents indicated in Annexure 2.
5. The sealed envelope containing signed copies of Annexure 2 and 3 and accompanying documents should clearly superscribe "**Application For Empanelment of Architects for various Construction Works at NLSIU**", and shall be addressed to "**Finance Officer, Finance Department, National Law School of India University, Gnana Bharathi Main Rd, Teachers Colony, Nagarbhavi, Bengaluru, Karnataka - 560072**". The sealed envelope shall be sent either in person or by registered post to reach this office on or before the due date mentioned.
6. Applications received by NLSIU shall be evaluated on the basis of various parameters including architectural experience, project management skills, experience in University or Educational Institution etc. and Architects shortlisted shall be notified in due course.
7. The applications received after the due date or incomplete applications will not be entertained.
8. University reserves the right to accept or reject any or all applications without assigning any reason.
9. Architects selected for empanelment shall enter into a contract with the University which shall govern the terms and conditions of the empanelment.
10. All Empanelled Architects shall be notified of the required Services for Architectural, Interior and Landscape Design or other works as the case may be, along with the details thereof via email by the University.
11. Empanelled Architects shall accordingly submit quotations on the basis of which the University shall select one or more suitable Architects to provide services in respect of various construction works. The University shall not bind itself to accept the lowest quoted rate. The University shall accept the quotation that is in best interests of the University, as determined by the University authorities. The University reserves the right to not accept any of the Quotations submitted during this process.

12. The University shall issue a Work Order indicating the scope of work, commercials and timelines to the Shortlisted Architect for carrying out the work.
13. Architects shall follow all safety rules and security procedure that are in force and applicable during execution of work.
14. Architects shall comply with applicable provisions of all acts, statutes, rules and regulations of Central and State Governments, as the case may be.
15. University will review the performance of the Empanelled Architects every year and the term of empanelment may continue subject to satisfactory performance of the work as evaluated by NLSIU.
16. **General Terms:** Applicants are subjected to be disqualified, even though they meet the qualifying criteria if they:
 - a. Provide misleading or false information in the application and supporting documents submitted as proof of qualification, including withholding information.
 - b. Have a record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays, litigation history or financial failures, etc.

NLSIU
Registrar

Annexure-1

SCOPE OF SERVICES

1. To take the instructions from the University and prepare architectural drawing, structural design & drawings for various utilities, making revisions till sketch designs are finally approved by the University/funding agency and making preliminary estimates for the cost.
2. To draw detailed specifications, estimates, draft tender for various associated works.
3. To submit Assessment Reports on tenders received for various works along with comparative statements and recommendations for award of work.
4. To visit the site as and when required.
5. If scope of the assigned work includes supervision, Architect must drive execution on site, manage delivery schedule and all aspects of project management including risk aversion, mitigation and management for the NISII.
6. Any other services connected with the said works usually and normally rendered by the Architects and not referred to in above clauses.

Annexure 2

Eligibility Criteria for Bidders

- a. The Architect should have Graduate/Post Graduate Diploma/Degree in Architecture/Respective Branch of engineering either from India or abroad.
- b. The Architects should be a member of (i) Council of Architecture or (ii) Indian Institute of Architecture or (iii) Institute of Engineers or (iv) any other professional institute. For civil and furnishing works the Consultant/Architect/Architectural Firm should be registered with Council of Architecture
- c. If the firm is a partnership firm or limited company then at least one partner/director shall be registered with Council of Architecture.
- d. The Architects /Architectural Firms must have necessary office setup with supporting staff for consultation / furnishing required help in getting plans, sanctions, etc. approved from the local development/municipal authorities, fire department and forest department etc.
- e. Other Mandatory Criteria:
 - a. 3+ years of proven experience of excellent quality architectural and project management experience
 - b. Excellent technical drawing skills
 - c. Strong communication skills
 - d. Understanding and knowledge of building codes, zoning regulations, building construction, building systems and site requirements

Annexure 3

Application Form

1.	Category of Application (Select all that apply):	Architectural Design Landscape Design Interior Design
2.	Name of Architect/ Architectural Firm:	
3.	Type of Firm (Company/ Partnership / Proprietorship etc):	
4.	Registered Address:	
	Telephone:	
5.	Profile of Architect/Firm	
6.	Name, Address, Telephone of Firm's Directors/Proprietor/ Partners etc.:	1) 2) 3) 4)

The following documents have to be submitted along with the signed copy of the application form.

- i. Firm/Company registration certificate as per existing norms
- ii. Company Profile
- iii. Copy of GST Registration Certificate
- iv. Copy of PAN Card
- v. Copy of MSME certificate (if applicable)
- vi. Copy of Council of Architecture License
- vii. Certified copies of audited financials for last three years ending on 31.03.2021.
- viii. Copy of address proof of office/premises from where the business is operated
- ix. Performance Certificates/Purchase Orders/Work Orders from at least 2 clients who have entrusted relevant work (Architectural and Project

Management services provided for Pre-existing infrastructures to University or Educational Institutions,) during the last three years.

- x. Submit relevant documents for having completed similar works (Architectural and Project Management services provided for Pre-existing infrastructures to University or Educational Institutions,) as per the terms indicated below:
- i. 3 consultancy assignments of Rs.1 crore each
 - ii. 2 consultancy assignments of Rs.1.5 crore each
 - iii. 1 assignment of Rs.3 crores or more
- (Please submit copies of Work orders /Performance/Completion Certificates issued by Clients).
- xi. Copies of necessary licenses required for undertaking the work, if applicable.
- xii. Furnish the names of two clients/ persons to whom the major works carried out by the Architect/Architectural Firm with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

Name of the Official	Organization & Address	Contact Number

