



NATIONAL LAW SCHOOL OF INDIA UNIVERSITY

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Date: 23.11.2022

REQUEST FOR PROPOSAL

The National Law School of India, Bangalore ("NLSIU") is a University established under the National Law School of India Act, 1986, imparting legal education. Quotations for "Designing and Development of the lighting solutions for Library Area at the NLSIU" are hereby invited from eligible lighting consultants by the undersigned, subject to the terms and conditions enumerated hereunder.

Description of Work	"Designing and Development of lighting solutions for Library Area at the NLSIU"
Date of Issue of Quotation	23.11.2022
Last Date for Submission	Up to 5.00 PM on 7.12.2022
Time of Completion	7 weeks

Terms and Conditions:

1. A concept note on the lighting requirement for NLSIU Library Project is mentioned in Annexure 1. Detailed drawings of the NLSIU Library area for which the lighting Design Intent must be proposed is indicated in Annexure 2.
2. Design Intent and Financial Proposals are invited from eligible lighting consultants for designing and developing lighting solutions for NLSIU Library site. The list of documents to be submitted with the Design Proposal is mentioned in Annexure 3.
3. The timeline for submission of deliverables is indicated below:
 - a. Submission of Design Intent and Financial proposal as per RFP - 2 weeks
 - b. Submission of Design Intent from successful bidder - 1 week
 - c. Supply and installation from the date of approval - 6 weeks
4. Interested Bidders must make a visit to the NLSIU site and take a detailed survey of the requirements mentioned in Annexure 1 before submitting the design intent all queries and clarifications can be mailed to procurement@nls.ac.in.
5. The design intent submitted by the Bidders shall cover appreciation of the project brief, conceptual orientations and design philosophy for the three components of design (landscape, architectural extension and interior design) including some typical conditions and ballpark cost estimates for project

execution. Bidders may creatively represent their design using sketches, drawings, perspective views etc., as they best think required to express their design philosophy and ideas. Submission of a presentation deck and report encapsulating the design intent (not exceeding 1000 words) is required.

6. Eligibility of bidding agencies shall be evaluated on the basis of their overall past performance, experience of similar projects and their qualification and experience, quality of the proposal submitted and its best fit with the needs of the University.
7. Bidders should have successfully completed the design and development of lighting solutions for at least one building in an office space or institution preferably a library, over the past 7 years. Other documents pertaining to the strength and proven experience of the Bidders on similar projects should also be submitted along with the Design Intent.
8. Design Intent by eligible Bidders will be assessed by a Jury constituted by NLSIU. As part of the assessment process, Bidders may also be called in for making presentation to the Jury. Proposals made by Bidders will be judged and marks allotted by the Jury based on laid down criteria.
9. All documents comprising the Design Proposal should be duly attested, and hard copies of the Design Proposal are to be submitted. All bid documents have to be initialed and submitted in hard copy to The Finance Officer, NLSIU Bangalore Karnataka and have to be submitted before 17.00 hours on 07.12.2022
10. Financial Proposal for the proposed lighting solution shall be inclusive of all applicable taxes and charges. Income Tax and all other statutory deductions like labour cess etc, will be deducted from the payments made by the University as per prevailing rules.
11. GST Registration number and PAN number of the Bidder shall be mentioned in the quotation.
12. The Financial Bid quoted shall be firm and fixed till completion of the entire work & shall not attract any escalation under any circumstances whatsoever.
13. The University shall not bind itself to accept the lowest quoted financial bid. The University shall accept the quotation that is in best interests of the University, as determined by the University authorities. The University reserves the right to not accept any of the Quotations submitted during this process.
14. The University shall issue a work order ("Work Order") to the successful Bidder ("Selected Bidder"). The Work Order shall consist of terms and conditions for the work to be carried out and shall be binding on the Selected Bidder.
15. Acceptance of the Work Order by the Selected Bidder shall form a binding contract with the University.
16. Payment for the design and development work undertaken by the Selected Bidder shall be made in milestones. The terms and conditions for the milestones will be indicated in the Work Order.
17. The Work must be carried out by the stipulated completion date, with all due diligence, failing which, Selected Bidder shall be liable to pay a Penalty for Delay of an amount equal to 0.2% of the Contract Value per day of delay. The Total

Penalty imposed in the contract period shall not exceed an amount equal to 5% of the Contract Value.

18. Selected Bidder shall provide a Minimum Warranty of 2 years for the work carried out.
19. Retention Amount at the rate of 3.5% of the value of the work done for each running account bill will be deducted. The Retention amount will be released to the Selected Bidder after completion of the defect liability period of 365 days from the date of completion of the work. The retention amount shall not bear any interest.
20. Selected Bidder shall follow all safety rules and security procedure that are in force and applicable during execution of work.
21. Selected Bidder shall comply with applicable provisions of all acts, statutes, rules and regulations of Central and State Governments, as the case may be.

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Registrar

