



# NATIONAL LAW SCHOOL OF INDIA UNIVERSITY

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Date: 21.11.2022

## REQUEST FOR PROPOSAL

The National Law School of India, Bangalore ("NLSIU") is a University established under the National Law School of India Act, 1986, imparting legal education. Email quotations for "**Supply and installation of Indoor Furniture at Library at NLSIU**" are hereby invited from eligible contractors by the undersigned, subject to the terms and conditions enumerated hereunder.

|                                   |  |
|-----------------------------------|--|
| <b>Description of Work</b>        | <b>"Supply and installation of Indoor Furniture at Library at NLSIU"</b> |
| <b>Date of Issue of Quotation</b> | 21.11.2022   |
| <b>Last Date for Submission</b>   | Up to 5.00 PM on 5.12.2022   |
| <b>Time of Completion</b>         | <b>Four weeks</b>  |

### **Terms and Conditions:**

1. A detailed concept note for the Library Furniture requirement is mentioned in (Annexure 1). Intending Bidders shall submit quotes for the enclosed BOQ (Annexure 2) and Drawings. (Annexure 3)
2. The Quotes should be submitted as per the format indicated in Annexure 2.
3. Interested Bidders must make a visit to the site and take a detailed survey of the requirements mentioned in Annexure 1 and submit the quote accordingly. All queries and clarifications can be mailed to [procurement@nls.ac.in](mailto:procurement@nls.ac.in).
4. Bid documents have to be initialled and submitted in hard copy to The Finance Officer, NLSIU Bangalore Karnataka and have to be submitted before 17.00 hrs on 5.12.2022.
5. Rates quoted by the bidders shall be inclusive of all applicable taxes, including GST. Income Tax and all other statutory deductions like labour cess etc. will be deducted from the payments made as per prevailing rules.
6. GST Registration number and PAN number of the Bidder shall be mentioned in the quotation.
7. Even where Bidders meet all the qualifications under Annexure-4, they are subject to be disqualified if:
  - They have made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; or
  - They have record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion,

- A related party (criteria as provided under the (Companies Act 2013) has participated in the tender.
- 8. The Bidder should provide a Defect Liability Period (DLP) of minimum 4 years for the furniture supplied under this tender.
- 9. The Rate quoted shall be firm and fixed till completion of the entire work & shall not attract any escalation under any circumstances whatsoever.
- 10. The University shall not bind itself to accept the lowest quoted rate. The University shall accept the quotation that is in best interests of the University, as determined by the University authorities. The University reserves the right to not accept any of the Quotations submitted during this process.
- 11. The University shall issue a work order ("Work Order") to the successful Bidder ("Selected Bidder") within 30 days of opening of the quotations. The Work Order shall consist of terms and conditions for the work to be carried out and shall be binding on the Selected Bidder.
- 12. Acceptance of the Work Order by the Selected Bidder shall form a binding contract with the University.
- 13. Date of start of work shall be reckoned from the date of the issue of the Work Order.
- 14. Payment terms for the work shall be as per the following milestones –
  - 30% of the total work order value will be paid as advance after the work order is issued.
  - 30% on supply of furniture at the Site
  - The balance 40% will be settled with the final bill and on issuance of completion certificate by Architect and University Engineer.
- 15. Any damage to NLSIU property will be made good at Selected Bidder's risk and cost.
- 16. NLSIU will not be held responsible for payment of any compensation to the labourers engaged by Selected Bidder. Selected Bidder will pay all compensation including accident compensations due to its labourers.
- 17. Selected Bidder shall follow all safety rules and security procedure that are in force and applicable during execution of work.
- 18. Selected Bidder shall comply with applicable provisions of all acts, statutes, rules and regulations of Central and State Governments, as the case may be.
- 19. The Work must be carried out within the stipulated completion period, with all due diligence, failing which, Selected Bidder shall be liable to pay a Penalty for Delay of an amount equal to 0.2% of the Contract Value per day of delay. The Total Penalty imposed in the contract period shall not exceed an amount equal to 5% of the Contract Value.
- 20. The terms and conditions stipulated in this Request for Proposal are binding on the Bidder.

  
Registrar