



NATIONAL LAW SCHOOL OF INDIA UNIVERSITY

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NLSIU-44044/12/2022-PRMT

10.01.2023

REQUEST FOR PROPOSAL

The National Law School of India, Bangalore (“NLSIU”) is a University established under the National Law School of India Act, 1986, imparting legal education.

The University runs several on-campus academic Programs. The University intends to modernize its academic administration system and invites interested entities to respond to this RFP subject to the terms and conditions enumerated hereunder.

Date of Issue of Quotation	10.01.2023
Last Date for Submission	17.01.2023
Time of Completion	5.6.2023

Terms and Conditions:

1. The University will select the Partner through an evaluation based on the following parameters:

- **Technology Platform:** The University will prefer a true cloud deployment with a Pay-go model. The technology platform should be secure, scalable, and hosted out of India. The platform can be multi-instance or multi-tenant.
- **Functional Fit:** Detailed functional requirement is captured in Annexure 2. The intent is to get the functionality out of box as far as possible. The University will have specific functionalities which might need to be custom developed.
- **Integration Capability:** Platform should support REST API framework for easy integration.
- **Pricing:** The University will prefer a no fixed cost user base pricing model.
- **Timelines:** Time is of essence and the new system if selected need to go live by May 30, 2023, to coincide with academic calendar. The date will remain unchanged irrespective of time of contracting.

2. Interested Bidders can visit NLSIU and take additional details required before submitting the proposal and clarifications, if any, can be mailed to procurement@nls.ac.in.

3. **Bid Format:** The interested Bidders should submit a financial proposal with following considerations (these parameters may change during final discussion). If the pricing model is predicated on other parameters – do raise a query with the university.

- One Campus
- 1200 On Campus Students
- 6000 Distance learning Students (Lite usage – Only Authentication, Grades, Fee Payment)
- 100 Faculty
- 20 Admin (Finance, Operations, Facilities)
- Bidder should provide the payment terms and the billing start dates based on milestones of project implementation.
- Bidders should indicate the implementation time frame
- Bidders should indicate the requirements from the University specifically technical requirements, if any.
- For Each of the item in Annexure 1 – Bidders should state whether the functionality is available
 - OB: Out of Box – No customize or only no-code customization
 - PB: Partially Out of Box – Will need Code based customization
 - NB: New Build – Module will be a new Build
- Bidder should indicate the estimated customization effort and per man day (or man month) charges.
- Bidders can reach out to the University for any technical or functional clarifications. All clarifications should be mailed to procurement@nls.ac.in.

4. Financial Proposal shall be inclusive of all applicable taxes and charges. Income Tax and all other statutory deductions like labour cess etc, will be deducted from the payments made by the University as per prevailing rules.

5. The Financial Bid quoted shall be firm and fixed till completion of the entire work & shall not attract any escalation under any circumstances whatsoever.

6. GST Registration number and PAN number of the Bidder shall be mentioned in the quotation.

7. Eligibility of Bidders shall be evaluated on the basis of their overall past performance, experience of similar work and their qualification and experience, quality of the proposal submitted and its best fit with the needs of the University.

8. All documents should be duly attested, and hard copies of the proposal are to be submitted. All bid documents have to be initialled and submitted in hard copy to The Finance Officer, NLSIU Bangalore Karnataka and have to be submitted before 17.00 hours on 17.01.2023

9. The University shall not bind itself to accept the lowest quoted financial bid. The University shall accept the quotation that is in best interests of the University, as determined by the University authorities. The University reserves the right to not accept any of the Quotations submitted during this process.

10. The University shall issue a work order ("Work Order") to the successful Bidder ("Selected Bidder"). The Work Order shall consist of terms and conditions for the work to be carried out and shall be binding on the Selected Bidder.

11. Acceptance of the Work Order by the Selected Bidder shall form a binding contract with the University.

12. Selected Bidder shall comply with applicable provisions of all acts, statutes, rules and regulations of Central and State Governments, as the case may be.


Registrar

