

Terms and conditions for the supply of books, NLSIU Library, Bangalore
(For the financial year 1st April 2023 to 31st March 2025)

1. NLSIU does not bind itself to place the supply order to approved list of vendors to any of vendor. Further university can purchase books/bare acts and other reading materials on available discounts from the vendors, suppliers, publishers in favour of NLSIU.
2. The Vice-Chancellor/Librarian NLSIU reserves the right to accept, reject or recommend any or all the supplied titles, whose decision will be final in all cases in respect of acceptance/rejection/arbitration.
3. The “supply order” consists of the supply of publications as per the bibliographic details mentioned therein and all other components (CD’s ect.), those which come bundled with should automatically be provided by the vendor.
4. The acceptance of the order should be submitted by the agency within three days of receipt of the order.
5. The supply of the accepted order should be submitted by the due date (normally within 2 to 4 weeks for the books available in the market and within 5-6 weeks for books which are to be imported).
6. The publication supplied should be in good condition without any defects. Payment will be made only after inspection and further process in the Library by the Library. Any publication rejected by the NLSIU should be removed within 15 days by the vendors/suppliers at their own risk and cost after which no responsibility will be accepted by NLSIU.
7. Unless otherwise mentioned only the latest edition of the publication shall be supplied along with the bill/s.
8. Pre-receipt bill(s) are to be submitted in triplicate (3 copies). The bill should be signed by authorized signatory. GOC conversation rate prevailing should be attached at the time of billing along with requisite price proof if applicable.

Delivery: The books should be supplied directly to the NLSIU Library, Bangalore free of freight; insurance, and postage etc. charges, the vendor shall deliver the books to the following address at their own cost.

The In-Charge Librarian,
National Law School of India University
Shri. Narayan Rao Melgiri Memorial National Law Library
Nagarbhavi, Bangalore - 56 0 072
Phone No. 080-23213160/23160532/33/35 (Ask for the Library extension 226)
E-mail: library@nls.ac.in, mahesh@nls.ac.in or madhu@nls.ac.in

9. All entries in the bill should be typed or neatly handwritten and should be given in alphabetical and publisher wise.
 10. No foreign edition must be supplied when the Indian edition/reprint/low price edition has already been published, where low price editions are available, the lowest-priced edition/paperback shall only be supplied.
- In the case of publication belonging to short or no-discount categories (i.e. Government/Society publication etc.) a separate certificate to this effect should be given with the bill.
“Indian Books” Means Books published in India or Indian reprint of foreign books.

“Foreign books” means Books published in foreign countries.

Inform status of the books (Foreign publications), the action being taken soon after receipt of the order; for loose leaf books updates should be sent on time. We are not going to send any reminders for the updates. The vendors should keep track of the certain titles updates which they supply regularly on time.

11. Each invoice should certify that

The prices charged in this invoice are the actual and current publisher’s price as billed to us and are true and correct.

The latest editions have been supplied and they are not remainder titles.

The books supplied against this order have been checked against defects in collation, binding and other physical condition and if any defects are detected later, the defective books would be replaced to us free of cost and, Price charged as per publisher’s invoice (Publishers/Importers/Distributors) and latest catalogue.

12. The suppliers will provide the service to the faculty members for their intellectual requirement in their respective areas by providing the bibliographic information of new Publications.

13. The penalty of 5% may be imposed for the unsupplied books for accepted orders of books.

14. The vendor’s registration may be terminated/dropped/black-listed from the list of registered suppliers;-

If the vendor fails to even deliver the 50% of the supply order (in terms of a number of titles) during the year.

If the vendor provides any wrong or distorted information to the library.

Breach of any terms of the agreement or unsatisfactory or inefficient working on the part of the supplier, The Vice-Chancellor NLSIU, will be at liberty to cancel the contract without giving any notice.

At any time if it is found that the information provided by the vendor in any form about publishers, services and related matters resulting losses in any form to the NLSIU.

15. A dispute arising out of or in the relation of this agreement shall be referred for arbitration By The Vice-Chancellor/In-charge Librarian of NLSIU, Bangalore to a single arbitrator appointed by the Vice-Chancellor/In-charge Librarian whose decision shall be final and binding upon both the parties hereto and such reference shall be deemed to be a submission. The seat of arbitration shall be at Bangalore, subjected to the jurisdiction of Courts in Bangalore.

Name, Signature and seal of the book vendor