



NATIONAL LAW SCHOOL OF INDIA UNIVERSITY

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NLSIU-88088/1/2023-GENL

17.4.2023

REQUEST FOR PROPOSALS (RFP)

The University operates a Health Center in the University premises for the students and staff on the campus. The University intends to staff the Health Center with required healthcare Professionals through a healthcare organization that can both provide resources and oversee processes to the health center of the university.

The University Health Center (HC) is housed within the campus with 5 beds and two consultation room. The HC also has a small dispensary primarily for OTC medications. The University currently has a full-time nurse on it rolls who is resident on campus. Interested bidders are welcome to visit the campus and see the health center.

Date of Issue of Quotation	17.4.2023
Last Date for Submission	Up to 5.00 PM on 3.5.2023

Terms and Conditions:

1. The requirement of Resources is shown below:

Type of Resource	Number of Resources	Working Hours	Comments
Nurse	2	Full Time	One Nurse should be resident on Campus and work in shift if required. University will provide the accommodation.
Doctor	1	Two Hours a Day	
Pharmacist	1	Full time	Optional

2. The number of resources can change based on requirements and discussions during the decision process.
3. All resources should be certified and possess right qualifications, Certificates and/or registration by their Apex registration body
4. The Bidder should define the processes along with the University for functioning of the health Centre.
5. The Bidder should keep necessary records for all medical interventions at the health center
6. The bidder will be responsible for upkeep of the health center both in terms of necessary repairs and replacement of capital items as well as replenishment of consumables. The cost towards these procurements will be borne by the university

7. The bidder is expected to provide the monthly MIS on functioning of health center and key operational parameters
8. The contract will be for duration of one year and renewable for up to three years. Terms for renewals should be clearly specified in the bid
9. Email Quotations will be accepted up to 5.00 PM on 3.5.2023 . Interested Bidders may email their proposal to procurement@nls.ac.in.
10. The Bidders should submit a detailed proposal along with the financial quotes. The proposal has to be submitted before the due date of this RFP.
11. The quotations received after the due date will not be entertained.
12. Rates quoted by the bidders shall be inclusive of all applicable taxes, excluding GST.
13. Income Tax and all other statutory deductions like labour cess etc. will be deducted from the payments made as per prevailing rules.
14. The GST Registration number and PAN number of the Bidder shall be mentioned in the quotation.
15. The Rate quoted shall be firm and fixed till completion of the entire work & shall not attract any escalation under any circumstances whatsoever.
16. The University shall not bind itself to accept the lowest quoted rate. The University shall accept the quotation that is in best interests of the University, as determined by the University authorities. The University reserves the right to not accept any of the Quotations submitted during this process.
17. Upon request from University, the Bidders shall provide two references for similar work provided to other clients.
18. The Bidder should have been in the business for at least 5 years.
19. NLSIU will not be held responsible for payment of any compensation to the staff engaged by Selected Bidder. Selected Bidder will pay all compensations including accident compensations due to its staff.
20. Selected Bidder shall comply with applicable provisions of all acts, statutes, rules and regulations of Central & State Governments, as the case may be.
21. Bidders are subjected to be disqualified, even though they meet the qualifying criteria if they:
 - a. Provide misleading or false information in the request, statements and attachments submitted in proof of qualification requirement including withholding information.
 - b. Have a record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in competition, litigation history or financial failures, requesting for claims not admissible under the contract conditions etc.
22. The University retains the discretion to relax any of the conditions mentioned in this RFP and /or enhance the shortlisting criteria during scrutiny of quotations.
23. University reserves the right to cancel this enquiry at any time without assigning any reason.
24. The terms and conditions stipulated in this RFP are binding on the Bidder.


Registrar