



NATIONAL LAW SCHOOL OF INDIA UNIVERSITY

Post Bag No. 7201, NAGARBHAVI, BENGALURU - 560 242. (Old Code No. 560 072), INDIA.

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Date: 28.7.2023

NOTICE INVITING QUOTATIONS (NIQ)

The National Law School of India University, Bangalore ("NLSIU") is a university established under the National Law School of India Act, 1986, imparting legal education. Sealed bids for "**Pandal and Decoration Arrangement for 31st Annual Convocation Ceremony of NLSIU, Bengaluru.**" are hereby invited from eligible Bidders by the undersigned, subject to the terms and conditions enumerated hereunder.

Description of Work	Pandal and Decoration Arrangement for 31 st Annual Convocation of NLSIU, Bengaluru which is scheduled to be held on 26.08.2023
Proposed Venue for Convocation	GKVK Auditorium
Date of Issue of Quotation	28.7.2023
Last Date for Submission	Up to 5.00 PM on 02.8.2023

Terms and Conditions:

1. The intending Bidder shall submit the bid as per the specifications provided in **Annexure 1**.
2. Interested Bidders may visit the Proposed Venue and take a detailed survey as per the requirements mentioned and submit the bid accordingly.
3. The bid shall be submitted as per the format mentioned in Annexure 1. The quotation shall be inclusive of taxes and all other charges and should be submitted in a sealed envelope with superscription on the envelope as "NIQ for Pandal & Decoration Arrangements for 31st Annual Convocation Ceremony of NLSIU, Bengaluru'. The sealed bid should be sent through Speed Post/Courier only to the below address on or before 5.00 PM on 02.8.2023.

Finance Officer
Finance Department
National Law School of India University
Gnana Bharathi Main Rd, opp. NAAC,
Teachers Colony, Nagarbhavi,
Bengaluru 560072

4. The bids received after the due date will not be entertained.

5. **Pre-qualification criteria:**

Interested bidders must meet all the qualifications as provided below and submit the relevant supporting documents along with their Quotation.

- a. The bidder shall have been in the business of providing similar services for at least 3 years.
 - b. The bidder shall provide 2 client references and 3 Purchase Orders/Work Orders for having undertaken similar services.
6. **Payment terms** for the work shall be as per the following milestones –
- 70% advance will be paid after the Purchase Order (“PO”) is issued.
 - The balance 30% will be settled with the final bill.
7. Rates quoted by the bidders shall be inclusive of all applicable taxes.
 8. The University reserves the right to increase or decrease the scope of work depending on the requirements.
 9. Rates should be quoted item wise as per the format mentioned in Annexure 1 and the rate of the items shall remain valid for ninety days from the date of submission of the bid.
 10. Income Tax and all other statutory deductions like labour cess etc. will be deducted from the payments made as per prevailing rules.
 11. GST Registration number and PAN number of the Bidder shall be mentioned in the quotation.
 12. The University shall not bind itself to accept the lowest quoted rate. The University shall accept the quotation that is in the best interests of the University, as determined by the University authorities. The University reserves the right to not accept any of the Quotations submitted during this process.
 13. Any damage to GKVK property will be made good at Selected Bidder’s risk and cost.
 14. NLSIU will not be held responsible for payment of any compensation to the labourers engaged by Selected Bidder. Selected Bidder will pay all compensations including accident compensations due to its labourers.
 15. Selected Bidder shall follow all safety rules and security procedure that are in force and applicable during execution of work.
 16. Selected Bidder shall comply with applicable provisions of all acts, statutes, rules and regulations of Central & State Governments, as the case may be.
 17. **Penalty:** In case of non-compliance of any terms & conditions mentioned in the PO or delay in completion of work, penalty may be imposed up to 10% of billing amount.
 18. Bidders are subjected to be disqualified, even though they meet the qualifying criteria if they:
 - a. Provide misleading or false information in the request, statements and attachments submitted in proof of qualification requirement including withholding information.
 - b. Have a record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in competition,

litigation history or financial failures, requesting for claims not admissible under the contract conditions etc.

19. The University retains the discretion to relax any of the conditions mentioned in this Notice Inviting Quotations and or enhance the shortlisting criteria during scrutiny of Quotations.
20. The University reserves the right to cancel this enquiry at any time without assigning any reason.

NWIP
Registrar

Annexure 1

Sl.No	Description	Area	Qty	Rate per Unit/ Sqft	Amount
1	Entrance & Exit Welcome Arch 276 sq ft	Entrance	1 no.		
2	Podium Banner 24 sq ft (2no.s)		2 no.s		
3	Back Drop 30*12 ft	Auditorium	360 sq.ft		
4	Back Drop 30*2 ft (Additional)		60 ft		
5	TeaPoy (With Cloth Cover)		3		
6	Dias Synthetic Carpet 80*60 ft		4800 ft		
7	Dias Raiser 320 sq ft		320 sq ft		
8	VIP Chairs		20		
9	Parrr cans (Focus Lights)		6		
10	Screens With Stand (Unrobe Area)		1		
11	Flower Decoration (Simple Scalps with Simple border)		1		
12	Dressing Mirrors		6		
13	Garment Stands	8			
14	Air Coolers/Mist Fan	2			
15	Portal AC	2			
16	German Tent (VIP) 70*40	VIP Dining Area	2800		
17	Synthetic Carpet 70*40		2800		
18	Synthetic Carpet 60*20 (Passage)		1200		
19	Round Tables 4ft Dia (With Cloth and frill)		28		
20	Steel Wash Basins		2		
21	Banquet Chairs with White Cover		72		
22	Side Wall 1000 Rft		1000 rft		
23	Semi Water Proof Panda(Food) 140*90 ft		12600 ft		
24	Steel Wash Basins	4			
25	Semi Water Proof Pandal (Police & Drivers) 100*20	Dining Area	2000		
26	Long Tables 6*2 (With Cloth and frill)		115		
27	Chinese Canopy 20*10		5		
28	Buffet Canopy		30		
29	SS Table 6*1.5 with Frill		20		
30	Plastic Armless Chairs		600		
31	2-Seater Sofa (Unrobe area)		2		
32	Step towards VIP Exit		3		
33	Octonorm Stalks	Miscellaneous	1		
34	Transportation		1		
Total					
GST					
Grand Total					

Signature