



NATIONAL LAW SCHOOL OF INDIA UNIVERSITY

Post Bag No. 7201, NAGARBHAVI, BENGALURU - 560 242. (Old Code No. 560 072), INDIA.

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Date:19.12.2023

Request for Proposal

The National Law School of India University (NLSIU) is the premier Law school in India. NLSIU's 23-acre campus at Nagarabhavi, Bangalore, is housed in the Bangalore University Campus. The NLSIU advances the shift in legal education by enhancing the standards of curricular and social experiences within the campus, enabling the digitisation of academic and research resources, and setting up research centres for a more inclusive, progressive and innovative approach to legal Education.

The university has 1000+ students and 100+ staff and faculty members resident on campus. Apart from that, 100+ employees come to the campus daily. The university operates the mess services for students, serving Breakfast, Lunch, and dinner.

The University has built a cafeteria Space of 320 Sft as part of its redevelopment (Annexure 3). It intends to invite suitably qualified service providers for the provision and management of the cafeteria on a turnkey basis.

Description of Work	Cafeteria Services
Date of Issue of Quotation	19.12.2023
Last Date for Submission	Up to 5.00 PM on 30.12.2023

Terms and Conditions:

1. The intending Bidder shall submit the quote for the enclosed scope of work. **(Refer Annexures 1 and Annexures-2).**
2. **Other General Terms**
 - Comply with all relevant employment legislation, the Occupational Health and Safety Regulations Act and applicable standards and requirements.
 - Comply with the requirements of "Regulation 638" of the Foodstuffs, Cosmetics and Disinfectants Act 54 of 1972 and obtain a Certificate of Acceptability (CoA) before operations.

- Ensure that all personnel deployed at the university are in good health, comply with all university regulations, including security & safety regulations, and are courteous. The university can request the removal of personnel not complying with university regulations or displaying inappropriate behaviour.
- The service provider should have adequate experience of providing similar services at an educational institute of similar size. Service Provider should submit the reference along with contact details.

3. Bid Evaluation Criteria:

- The Reference Menu (Annexure 1) outlines the current prices of everyday canteen items in Nagarbhavi at premises frequented by students. The bidders are required to offer a uniform percentage discount for at least 75% of items in the Reference Menu.
 - The bidder should quote the % discount off the printed MRP for the retail off-the-shelf items.
 - The bid will be evaluated on the following criteria.
 - a. Financial Strength: 15% Weightage.**
 - i. Minimum Turnover 75 lacs per annum – 60%.
 - ii. Turnover > 150 Lacs – 80%
 - iii. Turnover > 225 Lacs – 100%
 - b. Experience: 20% weightage**
 - i. Minimum One similar contract – 60%
 - ii. Two Similar Contracts - 80%
 - iii. Three or More Similar Contracts – 100%
 - c. Reference Check / Site Visit by NLS committee: 35% weightage**
 - i. Excellent – 100%
 - ii. Good – 75%
 - iii. Fair – 25%
 - iv. Poor – 0% <Rejection despite other marks)
 - d. Discount on Reference Menu: 30% Weightage**
 - i. L1: 100%
 - ii. Rest scored as proportion to L1. X% higher than L1 will score 100% - X%
4. Email Quotations will be accepted up to 5.00 PM on 30.12.2023 You may send the email quotation to procurement@nls.ac.in.
 5. GST Registration number and PAN number of the Bidder shall be mentioned in the quotation.
 6. Interested Bidders must make a visit to the site and take a detailed survey as per requirements mentioned and submit the quote accordingly.
 7. You need to provide 2 client references for the above said work.
 8. You should have been in the same business at least for 3 years.

9. Rates quoted by the bidders shall be inclusive of all applicable taxes. Income Tax and all other statutory deductions like labour cess etc. will be deducted from the payments made as per prevailing rules.
10. The University shall not bind itself to accept the lowest quoted rate. The University shall accept the quotation that is in best interests of the University, as determined by the University authorities. The University reserves the right to not accept any of the Quotations submitted during this process.
11. Date of start of work shall be reckoned from the date of the issue of the Work Order.
12. Any damage to NLSIU property will be made good at Selected Bidder's risk and cost.
13. NLSIU will not be held responsible for payment of any compensation to the labourers engaged by Selected Bidder. Selected Bidder will pay all compensations including accident compensations due to its labourers.
14. Selected Bidder shall follow all safety rules and security procedure that are in force and applicable during execution of work.
15. This University reserves the right to cancel this enquiry at any time without assigning any reason.
16. The terms and conditions stipulated in this Request for Proposal are binding on the Bidder.

N. N. V. S.
Registrar

Scope of Work

1. The cafeteria will be open from 11:00 AM to midnight, seven days a week.
2. The facility will be operated and managed on a full-risk basis (no subsidy or management fee payable by the university). The service provider will pay a Monthly License fee of Rs 15 per sqft (Rs 4800/- for 320 Sft of Built-up area). The license fee will be payable on or before the 10th of every month.
3. February, June, and October are off months for students, and the cafeteria will not be operational for these months. License fees will also not be payable for these months.
4. The service provider will bring their equipment for cooking and catering, including the serving cutlery and billing systems. The university will provide an electrical connection and will be charged at Rs 7.5 per unit.
5. Service Provider will use the raw material in line with the current quality standard of raw materials used for university mess operations. Interested service providers can visit the campus and ascertain the brands and quality used.
6. The cafeteria should be adequately staffed to cook and serve students in line with the campus residency. The service provider can use the services of a cloud kitchen for specific items but they should all meet the criteria specified in this document.
7. The menu and price list should be prominently displayed, and the service provider should accept UPI digital Payments. Any changes in prices should be duly approved by the university.

