



**NATIONAL LAW SCHOOL
OF INDIA UNIVERSITY**

BENGALURU

NATIONAL LAW SCHOOL OF INDIA UNIVERSITY

Gnana Bharathi Main Rd, opp. NAAC, Teachers Colony,
Naagarabhaavi, Bengaluru, Karnataka
Pin Code: 560072.

RFP NO: NLSIU/RFP/2026-27/000/IT

Supply and Installation of Laptops at NLSIU

The National Law School of India University, Bengaluru (NLSIU), established under the National Law School of India University Act, 1986, invites quotations from eligible persons (individuals/firms/companies/establishments) for the **"Supply and Installation of Laptops at NLSIU."** Interested parties are requested to submit their quotations in accordance with the terms and conditions outlined below.

Supply and Installation of Laptops at NLSIU

Particulars	Details
Date of Issue of Quotation	21th August 2026
Last Date for Submission	28th August 2026
Delivery and Installation Timeline	Within 07 days from the date of issue of Purchase Order

Note: The University reserves the right to change the above timelines, if required.

1. Objective of the RFP:

To engage a manufacturer/authorised dealer/authorised partner/vendor for the **supply and installation of laptops** as per the technical specifications and requirements specified by NLSIU.

2. Bill of Material (BOM):

Sl. No.	Category	Description	Quantity
1	Laptop	Intel Core Ultra 5 235U / 16 GB RAM / 512 GB SSD / Windows 11 Pro / FHD+ Display / Backlit Keyboard / 3 Years Next Business Day Onsite Warranty	17

Note: The preferred Brand of the laptop is DELL. The Bill of Material (BOM) provided above specifies the minimum technical requirements of the laptops to be supplied. The bidder shall quote for all items in accordance with the specifications mentioned above. **The scope of work shall include:**

- Supply of 17 laptops conforming to the above specifications.
- Delivery of the laptops to NLSIU.
- Installation and configuration of the supplied laptops, including the operating system and required basic system settings.
- Provision of 3 Years Next Business Day Onsite Warranty for each laptop.

4. Schedule Completion Date:

The timeline to complete the supply and installation work is **07 Days** from the date of issue of Purchase Order or Letter of Intent (LoI).

5. Bid Submission:

Physical copies of the quotations, in a sealed envelope, must reach NLSIU on or before **5:00 PM on 28th August 2026** at the address below. The envelope should be clearly marked:

To,
Procurement Team
National Law School of India University
Opp. NAAC, Nagarabhavi, Bengaluru 560072

Additionally, all vendors are required to submit the quotation for the items in the same order as mentioned on the BOM (refer clause 2 of this document).

6. Bid Terms:

General

- NLSIU reserves the right to revise or alter the scope of the assignment before acceptance of any bid. However, in such an eventuality, the bidder may be given an opportunity to consider such changes and revise the offer, if found necessary.
- In case the products/services offered deviate from the specifications described in this RFP, the bidder shall clearly specify the nature and extent of such deviations.
- The bidder must quote the **unit rate and total cost** for the required quantity. Offers not indicating item-wise rates, wherever applicable, may be liable for disqualification/rejection.
- The price/rate quoted by the vendor shall remain firm and shall not be altered or changed due to escalation in the cost of materials or any other reason.
- The price quoted should be exclusive of taxes, with applicable taxes, levies, duties, insurance, transportation and other applicable charges explicitly mentioned as separate line items.
- All prices quoted by the bidder should remain valid for a period of **90 days from the last date of bid submission**.

7. Evaluation of the Proposals:

7.1 NLSIU will conduct a comprehensive, fair and impartial evaluation of all proposals received in response to this RFP by the submission due date and time specified in this document. Only proposals meeting the mandatory bidder qualification requirements will be considered for evaluation.

7.2 NLSIU shall evaluate the proposals received and award the contract to the bidder whose offer is determined to best serve the interests of the University. NLSIU shall be the sole judge of its best interests, and its decision shall be final and binding.

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7.3 Non-responsive proposals may be rejected and shall not be considered for further evaluation.

A proposal may be considered non-responsive for reasons including, but not limited to:

- Failure to sign the proposal;
- Failure to acknowledge addenda;
- Failure to provide required documentation;
- Late submission of the proposal;

7.4 The final selection of the bidder will be based on the **techno-commercial evaluation** of proposals submitted by eligible bidders. NLSIU reserves the right to accept or reject any tender, in part or in full, without assigning any reason whatsoever.

8. Payment Terms: In cases where a vendor requests advance payment, an advance of up to 50% of the order value may be considered, subject to discussion and mutual agreement between NLSIU and the selected vendor.

The balance payment shall be released as per the University's applicable payment terms upon satisfactory delivery, installation and acceptance of the laptops.

9. Warranty: The laptops supplied under this RFP shall carry a minimum 3 Years Next Business Day Onsite Warranty from the OEM.

The bidder shall provide all relevant warranty documentation along with the supplied equipment.

10. NLSIU is not obligated to accept the lowest quoted rate and reserves the right to select the quotation that best meets the University's requirements. The University also reserves the right to reject any or all quotations submitted.

11. The selected bidder must comply with all applicable laws, rules and regulations prescribed by the Central Government, State Government, Local Authorities or any other Government Authorities.

12. The terms and conditions outlined in this RFP are binding on all bidders.

13. For any queries or additional information, please contact:

Email: procurement@nls.ac.in



Registrar
National Law School of India University